

**JAMESTOWN COMMUNITY COLLEGE**  
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State University of New York

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**INSTITUTIONAL COURSE SYLLABUS**

**Course Title:** Business Internship II

**Course Abbreviation and Number:** BUS 2020

**Credit Hours:** 4

**Course Type:** Internship

**Course Description:** Students will receive on-the-job experience consisting of 135 hours of supervised activity in a local business or industry. Students work in conjunction with a faculty member and a supervisor at the job site. All guidelines in the original internship policy will be followed.

Prerequisite: BUS 2010.

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**General Education Requirements Met**

JCC

Applied Learning

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**Student Learning Outcomes:**

A *Learning Contract for Experiential Learning* is created for each individual internship. In that document, program specific learning outcomes are outlined as agreed upon by the faculty sponsor, the student, and the organization supervisor. The contract must be approved by the dean in charge of the discipline area prior to beginning the internship experience.

All applied learning courses will include the following student learning outcomes:

1. Effectively apply knowledge and skills to a real-world experience, creative project, or independent intellectual investigation. [JCC Gen Ed – Applied Learning]
  2. Thoughtfully reflect on connections between concepts studies in the classroom & insights gained from an applied learning experience/project. [JCC Gen Ed – Applied Learning]
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**Topics Covered:**

Contingent upon individual internship.

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**Information for Students**

- Expectations of Students
  - [Civility Statement](#)
  - [Student Responsibility Statement](#)
  - [Academic Integrity Statement](#)
- [Accessibility Services](#)  
Students who require accommodations to complete the requirements and expectations of this course because of a disability must make their accommodation requests to the Accessibility Services Coordinator.
- [Get Help: JCC & Community Resources](#)
- [Emergency Closing Procedures](#)
- Course grade is determined by the instructor based on a combination of factors, including but not limited to, homework, quizzes, exams, projects, and participation. Final course grade can be translated into a grade point value according to the following:

A=4.0	B+=3.5	B=3	C+=2.5	C=2	D+=1.5	D=1	F=0
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- Veterans and active duty military personnel with special circumstances (e.g., upcoming deployments, drill requirements, VA appointments) are welcome and encouraged to communicate these to the instructor.
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**Effective Date:** Fall 2021